

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: **Monday, September 15, 2025, at 5:30 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order: **5:34 P.M. by Mayor Glen Walker.**
2. Pledge of Allegiance: **5:34 p.m.**
3. Roll Call: **Rusty Satterwhite, Brandon Miller, Glen Walker, Dylan Massey – Trustees; Kayla Bellew – Town Clerk.**
4. Public Participation (Sign in required and limited to five minutes per citizen).
5. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the August 18, 2025 Regular Meeting Minutes and the September 4, 2025 Special Meeting Minutes. **Rusty Satterwhite made a motion to approve the minutes as written with the amendment of adding Rusty Satterwhite's name to the August 18, 2025, minutes Roll Call, Dylan Massey seconded. All ayes, motion approved.**
6. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from July and August 2025. **Glen Walker made a motion to table until claims and financials are available from the new accountant. Dylan Massey seconded. All Ayes. Motion approved.**
7. Old Business:
 - A. Update of City Dog Pound and Animal Control Report: **Empty**
 - B. Welch Fire Chief Update: **Not present.**
 - C. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and income, and the Welch Civic Center Advisory Committee: **Slow on rentals.**
 - D. Discussion and possible consideration and appropriate action, relating to the culvert behind Chad and Holly Epperson's house (the ally on the south of 3rd street between Jefferson and Curtis) not being fixed after being brought up during

the public participation portion of the April 21st regular Town Meeting. **Fixed. No action.**

- E. Discussion and possible consideration and appropriate action relating to the creation of a Town Manager position including but not limited to: duties, responsibilities, requirements, salary, etc. **Glen Walker makes a motion to table. Rusty Satterwhite seconded. All Ayes. Motion approved.**
 - F. Discussion and possible consideration and appropriate action relating to acquiring quotes or bids to repair the structure of the Welch Civic Center. **No Action.**
8. New Business:
- A. Discussion and possible consideration and appropriate action relating to the ditch and drain backing up water into the yard located at 309 S. Jefferson in Welch, OK. **Dylan Massey made a motion to table. Rusty Satterwhite seconded. All Ayes. Motion approved.**
 - B. Discussion and possible consideration and appropriate action relating to the creation of a pay chart for the Town of Welch employees outlining future possible pay raises. **Brandon Miller made a motion to table. Dylan Massey seconded. All Ayes. Motion approved.**
 - C. Discussion and possible consideration and appropriate action relating to the Town of Welch/WPWA paying for a real estate survey with legal description created by an Oklahoma licensed surveyor, concerning the property located at 592 E. Third Avenue, Welch, OK 74369 and 276 S. St. Louis Street, Welch, OK 74369, so that an easement can be prepared for the lift station and sewer line owned by the Town of Welch/WPWA, running through said properties. **Rusty Satterwhite made a motion to table with the caveat that there may be an addendum with corrections as needed. Dylan Massey seconded. All Ayes. Motion approved.**
 - D. Discussion and possible consideration and appropriate action relating to the storm sirens being tested every Tuesday and possibly changing it to only testing on the first Tuesday of the month. **Brandon Miller made a motion that the Welch Fired Department test the storm sirens once a month. Rusty Satterwhite seconded. Dylan Massey abstained. Glen Walker abstained. Motion dies due to lack of votes.**
9. Adjournment: **Glen Walker made a motion to adjourn, Rusty Satterwhite seconded. Meeting adjourned at 7:06 p.m.**

Kayla Bellew, Town Clerk

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, September 15, 2025, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. **For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

MINUTES

1. Meeting Call to Order: **7:06 p.m. by Mayor Glen Walker.**
2. Roll Call: **Rusty Satterwhite, Brandon Miller, Glen Walker, Dylan Massey – Trustees; Kayla Bellew – Town Clerk.**
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the August 18, 2025 Regular Meeting Minutes and the September 4, 2025 Special Meeting Minutes. **Rusty Satterwhite made a motion to approve the minutes as written with the amendment of adding Rusty Satterwhite's name to the August 18, 2025, minutes Roll Call, Dylan Massey seconded. All ayes, motion approved.**
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from July and August 2025. **Glen Walker made a motion to table until claims and financials are available from the new accountant. Dylan Massey seconded. All Ayes. Motion approved.**
5. Old Business:
 - A. Water Superintendent Update: **WPWA fixed 5 leaks in a week.**
 - B. Presentation and discussion of past due water bills and meter repairs. **Shut offs resumed this month.**
6. New Business:
 - A. Discussion and possible consideration and appropriate action relating to the creation of a pay chart for the WPWA employees outlining future pay raises. **Rusty Satterwhite made a motion to table. Brandon Miller seconded. All Ayes. Motion approved.**
 - B. Discussion and possible consideration and appropriate action relating to the Town of Welch/WPWA paying for a real estate survey with legal description created by

an Oklahoma licensed surveyor, concerning the property located at 592 E. Third Avenue, Welch, OK 74369 and 276 S. St. Louis Street, Welch, OK 74369, so that an easement can be prepared for the lift station and sewer line owned by the Town of Welch/WPWA, running through said properties. **Rusty Satterwhite made a motion to table with the caveat that there may be an addendum with corrections as needed. Dylan Massey seconded. All Ayes. Motion approved.**

7. Adjournment: **Rusty Satterwhite made a motion to adjourn at 7:11 p.m., Glen Walker seconded.**

Kayla Bellew, Town Clerk