

# **Public Notice of the Regular Meeting of the Town of Welch Board of Trustees**

Date/Time: Monday, July 18, 2022 at 5:30 p.m.

Location: Welch Civic Center, 610 S. Curtis Street, Welch, OK.

\*\*\*\*\*  
**NOTICE TO THE PUBLIC:** At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

## **AGENDA**

1. Meeting Call to Order at:
2. Roll Call:
3. Public Participation (Sign in required and limited to five minutes per citizen).
4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the June 20, 2022 Regular Meeting.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from June 2022.
6. Old Business:
  - A. Update of City Dog Pound and Animal Control Report:
  - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and rental income.
  - C. Discussion and possible consideration and appropriate action, relating to the Jefferson Highway Historical Signage packet and updates relating to the ordered signage for the Town of Welch promoting the Jefferson Highway going through Welch, and approve PO#057984 for \$216.21 for 3 signs.
  - D. Discussion and possible consideration and appropriate action, relating to possible purchase of a fire and security system for the City Hall and the Welch Fire Department truck & engine bay building, with costs analysis for different types.
  - E. Discussion and possible consideration and appropriate action, relating to approval of beginning a process of developing job descriptions for all employees of the Town of Welch.
7. New Business:

- A. Discussion and possible consideration and appropriate action, relating to the survey report from Huddleston Surveying on the east Fourth Avenue right of way.
- B. Discussion and possible consideration and appropriate action, relating to scheduling a time to install street signs.
- C. Discussion and possible consideration and appropriate action, relating to replacing or tearing down the wooden foot bridge on the corner of Commercial and Second Avenue.
- D. Discussion and possible consideration and appropriate action, relating to approval to review, update, or adopt purchasing resolution and the purchase order process to establish spending thresholds for office supplies purchased by the different departments.
- E. Discussion and possible consideration and appropriate action, relating to the disbursement of approximately ½ of the Banker's Life Policy premium refund check for \$2,020.25 to Harley Malone, retired water superintendent.
- F. Discussion and possible consideration and appropriate action, relating to bid quotes received from Licensed Electricians to replace the main electric panel for the Civic Center due to a malfunction and age that cannot be repaired.

8. Adjournment:



Liz Stekete, Town Clerk

Posted July 14, 2022 before 4:00 p.m.

**Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)**

Date/Time: **Monday, July 18, 2022 at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

\*\*\*\*\*

**NOTICE TO THE PUBLIC:** At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

**AGENDA**

1. Meeting Call to Order at:
2. Roll Call:
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the June 20, 2022 Regular Meeting and the June 30, 2022 Special Meeting.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from June 2022.
5. Old Business:
  - A. Water Superintendent Update:
  - B. Presentation and discussion of past due water bills.
  - C. Discussion relating to possible purchase of a rebuilt 825i John Deere Gator in the amount of \$8,500.00 to do water meter readings in.
  - D. Discussion and possible consideration and appropriate action, relating to updates regarding the Aerator repair.
6. New Business:
  - A. Discussion and possible consideration and appropriate action, relating to A **RESOLUTION (2022-7-18) OF THE WELCH PUBLIC WORKS AUTHORITY (WPWA) ESTABLISHING BASIC SPENDING AUTHORITY FOR THE WATER SUPERINTENDENT FOR UP TO AND INCLUDING \$2,500.00 AND EMERGENCY**

**SPENDING AUTHORITY OF UP TO AND INCLUDING \$5,000.00, WITH THE  
CHAIRPERSON'S APPROVAL FOR EACH EMERGENCY EXPENDITURE.**

B. Discussion and possible consideration and appropriate action relating to the quote No. 784684 for a sewer camera with a GPS locator in the amount of \$8,931.00.

7. Adjournment:



---

Liz Steketee, Town Clerk

Posted July 14, 2022 before 4:00 p.m.