

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: Monday, September 19, 2022 at 5:30 p.m.

Location: Welch Civic Center, 610 S. Curtis Street, Welch, OK.

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

AGENDA

1. Meeting Call to Order at:
2. Roll Call:
3. Public Participation (Sign in required and limited to five minutes per citizen).
4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the August 15, 2022 Regular Meeting.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from August 2022.
6. Old Business:
 - A. Update of City Dog Pound and Animal Control Report:
 - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and rental income.
 - C. Discussion and possible consideration and appropriate action, relating to the survey report from Huddleston Land Survey on the east Fourth Avenue right of way, resolving the 2nd invoice for \$1200.00, and authorizing a letter to Huddleston Land Survey.
 - D. Discussion and possible consideration and appropriate action, relating to possible purchase of a fire and security system for the City Hall and the Welch Fire Department truck & engine bay building, with costs analysis for different types.
 - E. Discussion and possible consideration and appropriate action, relating to approval of beginning a process of developing job descriptions for all employees of the Town of Welch.
 - F. Discussion and possible consideration and appropriate action, relating to scheduling a time to install street signs.

G. . Discussion and possible consideration and appropriate action, relating to reviewing the cost of mailing statement postcards through USPS (U.S. Mail) by permitted mail, which is \$275 annual fee and 0.44 per postcard for first class mail per postcard each month. (370 x 0.44=\$162.80)

7. New Business:

A. Discussion and possible consideration and appropriate action, relating to **AN ORDINANCE OF THE TOWN OF WELCH, OKLAHOMA, AMENDING PART 2, SECTION 2-105, ENTITLED "TOWN CLERK-TREASURER, DUTIES" OF THE CODE OF ORDINANCES OF THE TOWN OF WELCH, OKLAHOMA, RELATING TO THE SALARY AND OFFICIAL DUTIES OF THE TOWN CLERK-TREASURER, AND ALSO THE ADMINISTRATIVE AND OTHER DUTIES OF THE NON-ELECTED TOWN OFFICE COORDINATOR POSITION REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith, ESTABLISHING AN EFFECTIVE DATE AND DECLARING AN EMERGENCY.**

B. Discussion and possible consideration and appropriate action, relating to the 2022-2023 engagement letter to retain Johnny R Ragsdale CPA, PLLC Certified Public Accountants for compilation of Financial Statements and Financial Services.

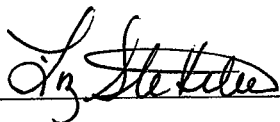
C. Discussion and possible consideration and appropriate action, relating to the Audit Engagement Letter from Ober & Littlefield, CPAs, PLLC for auditing services for the year ending June 30, 2022.

D. Discussion and possible consideration and appropriate action, relating to the Audit Representation Letter from Ober & Littlefield, CPA's, PLLC for the completed audit for the year ending June 30, 2022.

E. Discussion and possible consideration and appropriate action related to designating a materials yard for rocks, dirt, gravel, etc by City Hall next to the railroad easement with a long-armed gate that will be available to use by anyone presenting a Welch Public Works Authority monthly statement.

F. Discussion and possible consideration and appropriate action, relating to placing a frost-free hydrant at the V.F.W. Memorial Park on 4th Avenue to provide a viable water source for the Welch Redbud Garden Club to maintain the Memorial.

G. Discussion and possible consideration and appropriate action, relating to a possible public nuisance and being dangerous to public health due to damage, decay, or other condition on the building at 156 W. First Avenue



Liz Steketee, Town Clerk

Posted September 16, 2022 before 4:00 p.m.

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, September 19, 2022 at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

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1. Meeting Call to Order at:
2. Roll Call:
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the August 15, 2022 Regular Meeting.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from August 2022.
5. Old Business:
 - A. Water Superintendent Update:
 - B. Presentation and discussion of past due water bills.
 - C. Discussion and possible consideration and appropriate action, relating to updates regarding the Aerator repair.
6. New Business;
 - A. Discussion and possible consideration and appropriate action, relating to placing a frost-free hydrant at the V.F.W. Memorial Park on 4th Avenue to provide a viable water source for the Welch Redbud Garden Club to maintain the Memorial.
7. Adjournment:



Liz Stekete, Town Clerk

Posted September 16, 2022 before 4:00 p.m.