

**Public Notice of the Regular Meeting of the Town of Welch Board of Trustees**

Date/Time: Monday, October 17, 2022 at 5:30 p.m.

Location: Welch Civic Center, 610 S. Curtis Street, Welch, OK.

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**NOTICE TO THE PUBLIC:** At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

**MINUTES**

1. Meeting Call to Order at 5:40 pm by Mayor Winston McKeon.
2. Roll Call: Winston McKeon, Tommy Dodson, Glen Walker, Barry Armstrong, Kathy Jenkins – Trustees; Liz Steketee – Town Clerk; Brad Mount – Water Superintendent; Madison Froelich, Kasi Kennedy – Citizens.
3. Public Participation (Sign in required and limited to five minutes per citizen). Madison Froelich presented information she has gathered on the Emergency Management Services Contract for Craig County and the actual response times for those needing help in our rural area of Craig County. Madison is actively pursuing valid options for a mutual health benefit to those needing ambulance services before the "Golden Hour" has passed awaiting an ambulance, and therefore suffering the ill effects of health emergencies not being responded to in a timely manner. Madison is asking for the Town of Welch to bless her endeavors and participate in future meetings for ideas and working toward solutions to have emergency services in our area in a timely manner.
4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the September 19, 2022 Regular Meeting and the October 5, 2022 Special Meeting. Tommy Dodson made a motion to approve the minutes as written for the Regular September 19, 2022 Meeting and the October 5, 2022 Special Meeting minutes, Kathy Jenkins seconded. All ayes, motion approved.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from August 2022 and September 2022. Tommy Dodson made a motion to approve the August 2022 financials and table the September Financials until the November meeting, Glen Walker seconded. All ayes, motion approved.
6. Old Business:
  - A. Update of City Dog Pound and Animal Control Report: Empty

- B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and rental income. There were 2 small room rentals and 1 large room rented in the last 30 days.
- C. Discussion and possible consideration and appropriate action, relating to the purchase for \$1,200 for a fire and security system for the City Hall and the Welch Fire Department truck & engine bay building. No action taken.
- D. Discussion and possible consideration and appropriate action, relating to approval of beginning a process of developing job descriptions for all employees of the Town of Welch. No action taken.
- E. Discussion and possible consideration and appropriate action, relating to the designation of where to place a materials yard for rocks, dirt, gravel, etc by City Hall with a long-armed gate that will be available to use by anyone presenting a Welch Public Works Authority monthly statement. The Water Superintendent is trying to find an area that will suffice for security and ease of use. Tabled until the next meeting.


7. New Business:

- A. Discussion and possible consideration and appropriate action, relating to approval of advertising the job position open for a part time receptionist/utility clerk in the Vinita Daily Journal. Barry Armstrong made a motion place the part time clerical job advertisement in the Vinita Daily Journal and the Miami News Record, Tommy Dodson seconded. All ayes, motion approved.
- B. Discussion and possible consideration and appropriate action, relating to discussion and approval of a part time receptionist/utility clerk job description. Tabled for the next meeting.
- C. Discussion and possible consideration and appropriate action, relating to repair and upgrades to the ABC Park. No action taken and tabled until the next meeting.
- D. Discussion and possible consideration and appropriate action, relating to the appearance and possible improvements to the outside of the Civic Center. Glen Walker made a motion to remove the old pea gravel, add new gravel next to the building on both sides, and add in some landscaping options that are low maintenance. Barry Armstrong seconded. All ayes, motion approved.
- E. Discussion and possible consideration and appropriate action, relating to increasing the area mowed by Hugo Morales at the Cemetery and at the Civic Center. Barry Armstrong made a motion to have Hugo Morales prepare a quote to landscape and maintain the Civic Center grounds and to mow both parts of the Cemetery grounds, Tommy Dodson seconded. All ayes, motion approved.

F. Discussion and possible consideration and appropriate action, relating to 911 Emergency Services provided by Mercy Emergency Ambulance Services and the Craig County Commissioners. Tommy Dodson made a motion to keep this agenda item in old business for further research on this issue, Glen Walker seconded. All ayes, motion approved.

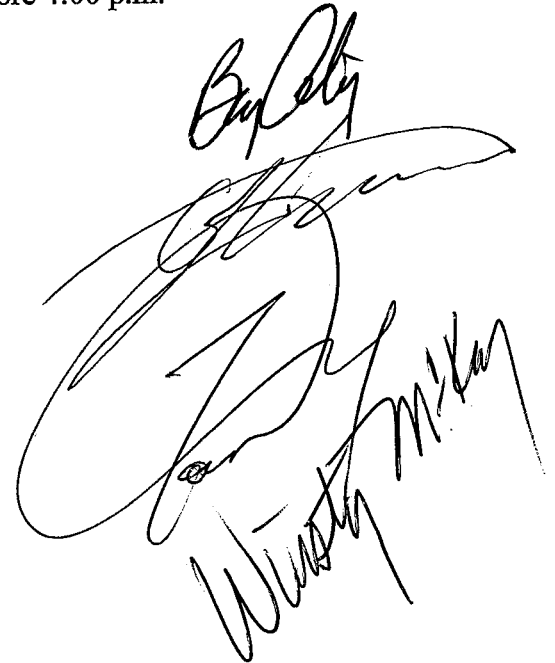
G. Discussion and possible consideration and appropriate action relating to Covid protocol and policies for the Town of Welch. Died from lack of action.

8. Adjournment at 7:02 pm by motion from Barry Armstrong, seconded by Mayor Winston McKeon.



Liz Steketee, Town Clerk

Posted October 18, 2022 before 4:00 p.m.



**Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)**

Date/Time: **Monday, October 17, 2022 at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

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**NOTICE TO THE PUBLIC:** At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

**MINUTES**

1. Meeting Call to Order at 7:02 pm by Mayor Winston McKeon.
2. Roll Call: Winston McKeon, Tommy Dodson, Glen Walker, Barry Armstrong, Kathy Jenkins – Trustees; Liz Steketee – Town Clerk; Brad Mount – Water Superintendent.
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the September 19, 2022 Regular Meeting and the October 5, 2022 Special Meeting. Tommy Dodson made a motion to approve the minutes as written for the September 19 2022 Regular meeting and the October 5 2022 Special meeting, Glen Walker seconded. All ayes, minutes approved.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from August 2022 and September 2022. Barry Armstrong made a motion to approve the claims and financials from August and September 2022, Tommy Dodson seconded. All ayes, motion approved.
5. Old Business:
  - A. Water Superintendent Update: Brad and crew have been repairing water leaks and replacing meters and are running behind a week but are moving forward as replacement parts become available.
  - B. Presentation and discussion of past due water bills. All shutoffs were paid in full or new renters have paid deposits to start service.
  - C. Discussion and possible consideration and appropriate action, relating to updates regarding the Aerator repair. Matt is contacting Parmalee Welding to bid on this repair while Kurita Tonka is working on a replacement tank bid versus purchasing a completely new aerator quote. Liz Steketee is checking with Tim Ward about aerator options
6. Adjournment at 7:20 pm by Mayor Winston McKeon.

Liz Stekete

Liz Stekete, Town Clerk

Posted October 18, 2022 before 4:00 p.m.

Budley  
Liz Stekete  
Winston McKee