

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: Monday, December 19, 2022, at 5:30 p.m.

Location: Welch Civic Center, 610 S. Curtis Street, Welch, OK.

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 5:33 pm by Trustee Tommy Dodson.
2. Roll Call: Tommy Dodson, Barry Armstrong, Glen Walker, Kathy Jenkins – Trustees; Liz Steketee – Town Clerk; Steve Davis – Water Operator; Madison Froelich, Todd Riddle – Public.
3. Public Participation (Sign in required and limited to five minutes per citizen). Todd Riddle asked for 30 days to repair holes in roof and to pay his water deposit to make the residence at 334 S. Curtis Street livable
4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the November 21, 2022, Regular Meeting. Barry Armstrong made a motion to approve the minutes as written, Glen Walker seconded. All ayes, motion approved.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from November 2022. Glen Walker made a motion to approve the claims and financials for November 2022, Barry Armstrong seconded. All ayes, motion approved.
6. Old Business:
 - A. Update of City Dog Pound and Animal Control Report: Empty
 - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and rental income. There were 2 small room rentals, 1 auditorium rental and 3 funerals held the last 4 weeks.
 - C. Discussion and possible consideration and appropriate action, relating to 911 Emergency Services for the Town of Welch Area provided by Mercy Emergency Ambulance Services and the Craig County Emergency Commissioners, and options for improvement. Madison Froelich updated the Trustees on her steps to form a Community Committee and establish a 501c3 to move forward on emergency services for the Welch Community. No action taken.

- D. Discussion and possible consideration and appropriate action, relating to approval of beginning a process of developing job descriptions for all employees of the Town of Welch. No action taken.
- E. Discussion and possible consideration and appropriate action, relating to the designation of where to place a materials yard for rocks, dirt, gravel, etc by City Hall with a long-armed gate that will be available to use by anyone presenting a Welch Public Works Authority monthly statement. No action taken.
- F. Discussion and possible consideration and appropriate action, relating to duties and responsibilities of a part-time receptionist/water clerk. Barry Armstrong made a motion to accept as written the job duties and responsibilities for a part-time receptionist/water clerk, Glen Walker seconded. All ayes, Motion approved.
- G. Discussion and possible consideration and appropriate action, relating to repair and upgrades to the ABC Park. Barry Armstrong replaced the regular swing seats with new old stock and the Clerk ordered a new toddler bucket swing seat to replace the old one. Hugo Morales spoke with Barry Armstrong about regular maintenance to be bid out in February for the new mowing and landscaping contract and increased cemetery mowing contract.
- H. Discussion and possible consideration and appropriate action, relating to approve a window treatment options with costs, for the window at the Civic Center in the small meeting room. No action taken.

7. New Business:

- A. Discussion and possible consideration and appropriate action, relating to the ratification of the Town of Welch Board of Trustees Regular Meeting Dates and Times for the Year 2023 as proclaimed and announced by Mayor Winston McKeon, with notice provided to the Town Clerk on December 14, 2022. Barry Armstrong made a motion to ratify the Town of Welch Board of Trustees Regular Meeting dates and times for the year 2023, Kathy Jenkins seconded. All ayes, motion ratified.
- B. Discussion and possible consideration and appropriate action, relating to approval of the adoption of **RESOLUTION 2022-12-19, a Notice of Election and Resolution of the Board of trustees of the Town of Welch, Oklahoma, calling for a nonpartisan general election to be held on Tuesday, April 4th, 2023, for the purpose of electing two (2) Town Trustees for four-year terms which expire in 2027.** Barry Armstrong made a motion to approve RESOLUTION 2022-12-19, A Notice of Election and Resolution of the Board of Trustees of the Town of Welch, Oklahoma calling for a nonpartisan general election to be held on Tuesday, April 4th, 2023, for the purpose of electing two (2) Town Trustees for four year terms which expire in 2027. Glen Walker seconded the motion. All ayes, motion approved.

C. Discussion and possible consideration and appropriate action, relating to closing various old accounts at the Welch State Bank that contain minimal funds and depositing said funds into the proper account. Barry Armstrong made a motion to close the various old accounts at Welch State Bank that contain funds up to \$5.01, and be deposited into the proper general funds, Glen Walker seconded. All ayes, motion approved.

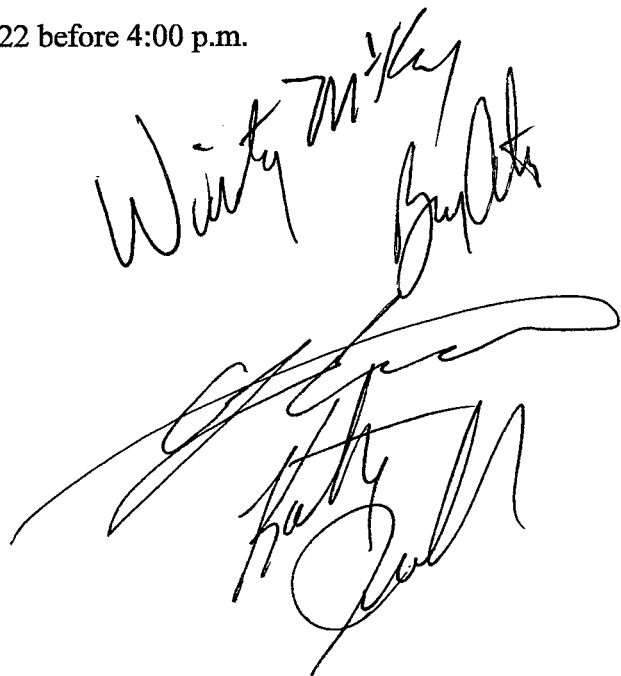
D. Discussion and possible consideration and appropriate action regarding Todd Riddle's property at 334 S. Curtis Street, Welch, Ok., regarding numerous violations to Health and Safety Nuisances Ordinance Section 8-101 through 8-415 for maintaining a public and private nuisance with abandoned and junk vehicles, trailers, appliances, piles of trash around the property, not securing and maintaining the fallen in roof of this private property, and not having toilet facilities connected, therefore to proceed with a letter regarding condemnation.. Todd Riddle asked for 30 days to correcting the fallen in roof and pay his deposit to connect to the water utility, which was granted.

8. Adjournment: Barry Armstrong made a motion to adjourn, Glen Walker seconded. Adjourned at 6:20 pm.



Liz Steketee, Town Clerk

Posted December 21, 2022 before 4:00 p.m.



Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, December 19, 2022, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

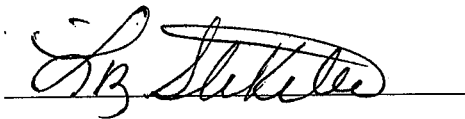
1. Meeting Call to Order at 6:20 pm by Trustee Tommy Dodson.
2. Roll Call: Tommy Dodson, Barry Armstrong, Glen Walker, Kathy Jenkins – Trustees; Liz Steketee – Town Clerk; Steve Davis – Water Operator; Madison Froelich – Public.
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the November 21, 2022, Regular Meeting. Barry Armstrong made a motion to approve the minutes as written, Glen Walker seconded. All ayes, motion approved.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from November 2022. Barry Armstrong made a motion to approve the claims and financials from November 2022, Kathy Jenkins seconded. All ayes, motion approved.
5. Old Business:
 - A. Water Superintendent Update: The pump motor for the south well has quit and Crafton Pump will pull it out on Wednesday and replace the motor on Thursday, hopefully.
 - B. Presentation and discussion of past due water bills. All but two have paid, and they have moved out, so deposit was applied to those accounts.
 - C. Discussion and possible consideration and appropriate action, relating to updates regarding the Aerator repair. No action taken.
 - D. Discussion and possible consideration and appropriate action, relating to establishing extra duty pay for emergency duties above and beyond the normal job duties. No action taken.
6. New Business:

A. Discussion and possible consideration and appropriate action, relating to placement on the Cherokee Nation Funded Lead and Copper Rules Revision survey of service line inventory to complete the state mandated report. No action taken.

B. Discussion and possible consideration and appropriate action, relating to closing various old accounts at the Welch State Bank that contain minimal funds and depositing said funds into the proper account. Barry Armstrong made a motion to close the various old accounts at Welch State Bank that contain funds up to \$5.01, and be deposited into the proper general funds, Glen Walker seconded. All ayes, motion approved.

C. Discussion and possible consideration and appropriate action, relating to the ratification of the Town of Welch Board of Trustees Regular Meeting Dates and Times for the Year 2023 as proclaimed and announced by Welch Public Works Authority Chairperson Winston McKeon, with notice provided to the Town Clerk on December 14, 2022. Glen Walker made a motion to ratify the Welch Public Works Authority Board of Trustees Regular Meeting Dates and Times for the Year 2023, Barry Armstrong seconded. All ayes, motion ratified.

7. Adjournment: Barry Armstrong made a motion to adjourn at 6:37 pm, seconded by Kathy Jenkins.



Liz Steketee, Town Clerk

Posted December 21, 2022 before 4:00 p.m.

