

Public Notice of the Special Meeting of the Town of Welch

Date/Time: Wednesday, January 11, 2023 at 12:00 p.m.

Location: Welch Civic Center, 610 S. Curtis Street, Welch, OK.

NOTICE TO THE PUBLIC: At this Special Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. **For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

MINUTES

1. Meeting Call to Order at 12:13 PM BY Trustee Barry Armstrong.
2. Roll Call: Barry Armstrong, Glen Walker, Kathy Jenkins – Trustees; Liz Stekete – Town Clerk; Brad Mount – Water Superintendent; Steve Davis & Matt Spurgeon – Operators.
3. Public Participation (Sign in required and limited to five minutes per citizen). None present.
4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the December 19, 2022, Regular Meeting. Glen Walker made a motion to approve the minutes from December 19, 2022, as written, Kathy Jenkins seconded. All ayes, motion approved.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from December 2022. Glen Walker made a motion to approve the claims and financials from December 2022, Kathy Jenkins seconded. All ayes, motion approved.
6. Old Business:
 - A. Update of City Dog Pound and Animal Control Report: Empty.
 - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and rental income. Glen Walker made a motion to waive the fee for 2 future events, Kathy Jenkins seconded, as long as donations were not received. All ayes, motion approved.
 - C. Discussion and possible consideration and appropriate action, relating to 911 Emergency Services for the Town of Welch Area provided by Mercy Emergency Ambulance Services and the Craig County Emergency Commissioners, and options

for improvement. Madison Froelich and Kathy Jenkins attended the Craig County Commissioners meeting and Hugh Gordon will be reviewing the contract.

- D. Discussion and possible consideration and appropriate action, relating to approval of beginning a process of developing job descriptions for all employees of the Town of Welch. Tabled.
- E. Discussion and possible consideration and appropriate action, relating to the designation of where to place a materials yard for rocks, dirt, gravel, etc by City Hall with a long-armed gate that will be available to use by anyone presenting a Welch Public Works Authority monthly statement. Tabled until owners of right a ways and railroad are notified.
- F. Discussion and possible consideration and appropriate action, relating to approve a window treatment options with costs, for the window at the Civic Center in the small meeting room. Tabled until Lowe's gets back with install quote.
- G. Discussion and possible consideration and appropriate action, regarding Todd Riddle's property at 334 S. Curtis Street, Welch, Ok., regarding numerous violations to Health and Safety Nuisances Ordinance Oklahoma State Statute 11-22-111 for maintaining a public and private nuisance by failure to mow and cleanup of the abandoned and junk vehicles, trailers, appliances, piles of trash, debris piles around the property, and not having toilet facilities connected, therefore to proceed with a letter regarding abatement, giving the property owner 30 days to comply. Tabled until the 30 days are up, then Clerk will issue letter of 10 day notice if not contacted by Todd Riddle and water deposit paid.

7. New Business:

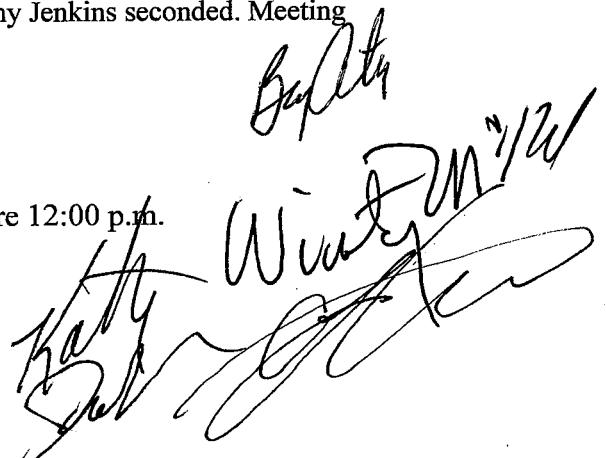
- A. Discussion and possible consideration and appropriate action, relating to the hiring of Margaret Plummer for a part-time receptionist/utility payment clerical job. Glen Walker made a motion to hire Margaret at \$10.00 per hour for 20 hours a week with a year probationary period, followed by an evaluation, Kathy Jenkins seconded. All ayes, motion approved.
- B. Discussion and possible consideration and appropriate action, relating to hiring Irvin Beehler to install a keypad on the Civic Center front double door, which is quoted at an amount of \$250 to \$400 that includes the keypad system and install labor. Kathy Jenkins made a motion to approve Irvin Beehler to install a keypad on the Civic Center front door for up to \$400.00, which includes the keypad system and install labor. Glen Walker seconded. All ayes, motion approved.

8. Adjournment: Glen Walker made a motion to adjourn, Kathy Jenkins seconded. Meeting adjourned at 1:05 pm.



Liz Steketee, Town Clerk

Posted January 18, 2023 before 12:00 p.m.



Public Notice of the Special Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Wednesday, January 11, 2023 at 12:00 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Special Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 1:05 pm by Trustee Barry Armstrong.
2. Roll Call: Barry Armstrong, Glen Walker, Kathy Jenkins – Trustees; Liz Steketee – Town Clerk; Brad Mount – Water Superintendent; Steve Davis and Matt Spurgeon – Operators.
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the December 19, 2022, Regular Meeting. Glen Walker made a motion to approve the December 19, 2022, Regular Meeting minutes as written, Kathy Jenkins seconded. All ayes, motion approved.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from December 2022. Glen Walker made a motion to approve the claims and financials from December 2022, Kathy Jenkins seconded. All ayes, motion approved.
5. Old Business:
 - A. Water Superintendent Update: Brad Mount will get an estimate of repair for the gate into the Water Tower area and bring back to the February meeting.
 - B. Presentation and discussion of past due water bills. Most bills were paid, no notices went out in December.
 - C. Discussion and possible consideration and appropriate action, relating to updates regarding the Aerator repair. No discussion.
6. New Business:
 - A. Discussion and possible consideration and appropriate action, relating to approval to pay PO# 314091 in the amount of \$61,438.40 for Pay Application #3 from Oklahoma Water Resources Board/Drinking Water State Revolving Fund Project No. P40-2001801-01 to Utility Field Services. Glen Walker made a motion to pay PO# 314091 in the

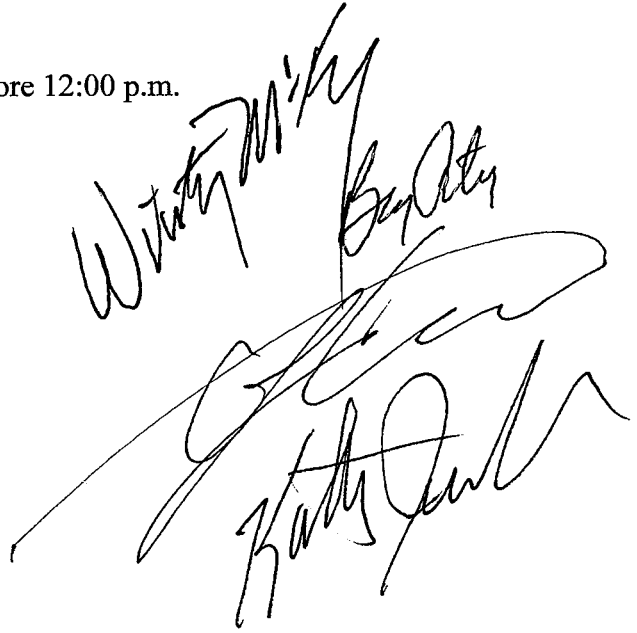
amount of \$61,438.40 for Pay Application #3 from the Oklahoma Water Resources Board/Drinking Water State Revolving Fund Project No. P40-2001801-01 to Utility Field Services, Kathy Jenkins seconded. All ayes, motion approved.

7. Adjournment: Kathy Jenkins made a motion to adjourn, Barry Armstrong seconded. Meeting adjourned at 1:19 pm.



Liz Stekete, Town Clerk

Posted January 18, 2023 before 12:00 p.m.



Winty Miley
Barry Armstrong
Kathy Jenkins