

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: **Monday, February 13, 2023, at 5:30 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

AGENDA

1. Meeting Call to Order at:
2. Roll Call:
3. Public Participation (Sign in required and limited to five minutes per citizen).
4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the January 11, 2023, Special Meeting.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from January 2023.
6. Old Business:
 - A. Update of City Dog Pound and Animal Control Report:
 - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and rental income.
 - C. Discussion and possible consideration and appropriate action, relating to 911 Emergency Services for the Town of Welch Area provided by Mercy Emergency Ambulance Services and the Craig County Emergency Commissioners, and options for improvement.
 - D. Discussion and possible consideration and appropriate action, relating to approval of beginning a process of developing job descriptions for all employees of the Town of Welch.
 - E. Discussion and possible consideration and appropriate action, relating to the designation of where to place a materials yard for rocks, dirt, gravel, etc by City Hall with a long-armed gate that will be available to use by anyone presenting a Welch Public Works Authority monthly statement.
 - F. Discussion and possible consideration and appropriate action, relating to approve a window treatment options with costs, for the window at the Civic Center in the small meeting room.

G. Discussion and possible consideration and appropriate action, regarding Todd Riddle's property at 334 S. Curtis Street, Welch, Ok., regarding the letter hand delivered to Todd Riddle regarding his promise to establish a water and sewer account, pay the \$100 deposit, properly repair the decking and roof shingles, along with the cleanup of numerous violations to Health and Safety Nuisances Ordinance Section 8-101 through 8-415 for maintaining a public and private nuisance with abandoned and junk vehicles, trailers, appliances, piles of trash around the property, and not having toilet facilities connected, therefore to proceed with the next steps if violations stated in letter are not resolved by the 10 days given to respond to the letter dated Feb. 3rd, 2023 regarding the elimination of these stated violations. .

7. New Business:

- A. Discussion and possible consideration and appropriate action, relating to reviewing TC Advisors LLC (the new owner of Johnny Ragsdale, CPA) and the Town's service agreement with that firm.
- B. Discussion relating to bids received for landscaping at the Civic Center, ABC Park, and increased cemetery mowing from Hugo Morales for the coming spring.
- C. Discussion and possible consideration and appropriate action, which such action may include approval, adoption, rejection, denial, tabling, amendment, or revision of this agenda item, relating to the appointment of Gary Daugherty, a resident of the Town of Welch, to the vacated position previously held by Tommy Dodson on the Town of Welch Board of Trustees, and if appointed, administering the Oath of Office and Loyalty Oath. (This position will continue until the 2025 General Municipal Election.)

8. Adjournment:



Liz Steketee, Town Clerk

Posted February 10, 2023 before 4:00 p.m.

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, February 13, 2023, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

AGENDA

1. Meeting Call to Order at:
2. Roll Call:
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the January 11th, 2023 Special Meeting.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from January 2023.
5. Old Business:
 - A. Water Superintendent Update:
 - B. Presentation and discussion of past due water bills.
 - C. Discussion and possible consideration and appropriate action, relating to updates regarding the Aerator repair.
6. New Business:
 - A. Discussion and possible consideration and appropriate action, relating to the approval of renewing the Contract for Refuse Collection, Removal, and Disposal Services with Continental Refuse Service LLC, owned by Tina Duvall.
 - B. Discussion and possible consideration and appropriate action, relating to approval of quote from Owasso Fence to replace and repair entrance gate to the Water Tower in the amount of \$4,500.00.

C. Discussion and possible consideration and appropriate action, relating to approval of **RESOLUTION 2023-2-13**, A RESOLUTION APPROVING AND AUTHORIZING A LOAN FROM THE OKLAHOMA RURAL DEVELOPMENT FINANCE CORPORATION IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$100,000.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF \$100,00.00, SECURED BY A PLEDGE OF REVENUES AND AUTHORIZING ITS EXECUTION; APPROVING AND AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT WITH OKLAHOMA RURAL DEVELOPMENT FINANCE CORPORATION (ORDFC); APPROVING VARIOUS CAVENANTS; APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

D. Discussion and possible consideration and appropriate action, relating to opening a separate bank account at Welch State Bank for funds to be distributed from the Oklahoma Water Resource Board American Rescue Plan Act (ARPA) Grant Program for separate bookkeeping purposes for ARPA Grant Application No. ARP-23-0101-G.

E. Discussion and possible consideration and appropriate action, relating to approve a cost study to purchase and install wiring for 2 outdoor cameras at the Water Tower.

F. Discussion and possible consideration and appropriate action, relating to review of the verbal agreement of the mutual aid arrangements that trade reciprocating time and labor.

G. Discussion and possible consideration and appropriate action, relating to mailing out notification of a Sewer Smoke Test Flyer alerting customers of the smoke tests to be conducted on February 17th and 20th, 2023.

H. Discussion and possible consideration and appropriate action, relating to purchasing Diamond Maps (a mapping application) in the amount of \$22.00 per month with unlimited users to GPS all the water and sanitary service lines and meters to be EPA/DEQ compliant by 2024.

I. Discussion and possible consideration and appropriate action, relating to the EPA Lead and Copper Rule and reporting contact from 120water.com that has been assigned to gather up all service line info the town can provide.

7. Adjournment:



Liz Steketee, Town Clerk

Posted February 10, 2023 before 4:00 p.m.