

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: **Monday, March 20, 2023, at 5:30 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 5:33 p.m. by Mayor Winston McKeon.
2. Roll Call: Winston McKeon, Glen Walker, Kathy Jenkins, Gary Daugherty – Trustees; Liz Steketee – Town Clerk; Brad Mount, Steve Davis – Water Operators; Kaci Kennedy, Roger Pierce – Welch residents; Dante Willis & Rusty Rankins – ROCMND.
3. Public Participation (Sign in required and limited to five minutes per citizen). Rusty Rankin (Director of ROCMND) and Dante Willis is back (Facility Supervisor) with the Welch ROCMND Skill Center, and both are working to create a Welch Advisory Panel made up of Welch citizens, as well as getting NEO Tech classes and community service opportunities established for the coming year. This is to keep the lines of communication open in our community.
4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the February 13, 2023, Regular Meeting. Glen Walker made a motion to approve the minutes as written, Gary Daugherty seconded. All ayes, minutes approved.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from February 2023. Kathy Jenkins made a motion to approve the claims and financials from February 2023, Glen Walker seconded. All ayes, motion approved.
6. Old Business:
 - A. Update of City Dog Pound and Animal Control Report: Steve Davis reported it was empty.
 - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and rental income. There were 3 club or group meetings and a Special Election held in the past 30 days.

- C. Discussion and possible consideration and appropriate action, relating to 911 Emergency Services for the Town of Welch Area provided by Mercy Emergency Ambulance Services and the Craig County Emergency Commissioners, and options for improvement. Tabled for April meeting.
- D. Discussion and possible consideration and appropriate action, relating to the designation of where to place a materials yard for rocks, dirt, gravel, etc by City Hall with a long-armed gate that will be available to use by anyone presenting a Welch Public Works Authority monthly statement. There was discussion and Mayor Winston McKeon asked if we could talk to Commissioner Gordon on helping to haul off debris.
- E. Discussion and possible consideration and appropriate action, regarding Todd Riddle's property at 334 S. Curtis Street, Welch, Ok., regarding the letter hand delivered to Todd Riddle regarding his promise to properly repair the decking and roof shingles, along with the cleanup of numerous violations to Health and Safety Nuisances Ordinance Section 8-101 through 8-415 for maintaining a public and private nuisance with abandoned and junk vehicles, trailers, appliances, piles of trash around the property, therefore to proceed with the next steps if violations stated in letter are not resolved by the 30 additional days given to respond to the March 20, 2023 Regular Monthly Board of Trustees Meeting regarding the elimination of these stated violations. Letter to be issued as Todd Riddle didn't appear.

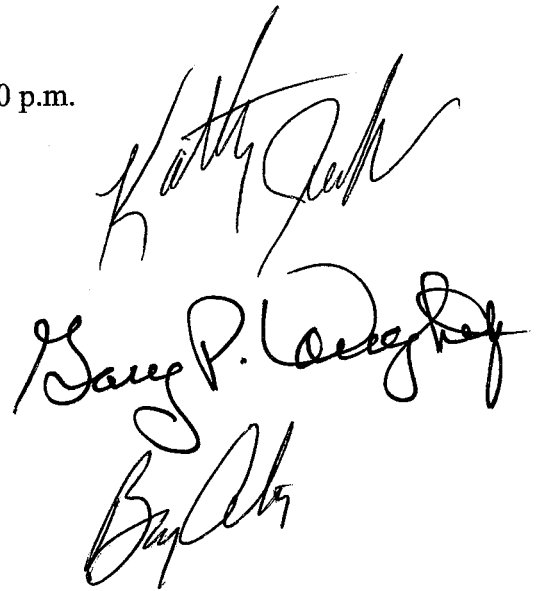
7. New Business:

- A. Discussion and possible consideration and appropriate action, relating to a bid received from Ken Arnold for replacing the Civic Center Kitchen door, threshold, and stage backdoor threshold not to exceed the amount of \$3,500. Glen Walker made a motion to approve the bid from Ken Arnold for the amount not to exceed \$3,500.00, Kathy Jenkins seconded. All ayes, motion approved.
- B. Discussion and possible consideration and appropriate action relating to setting a date, times, and policies for the Town of Welch Spring Clean-Up and also authorizing rental of the roll off dumpsters. Glen Walker made a motion to set Friday, April 21, 2023 9 a.m. to 4 p.m. as Spring Clean Up for the Residents of Welch that present their Blue Water Bill, advertise in the Vinita Daily Journal stating 3 dumpsters will be set on Third Avenue across from City Hall until Friday at 4 p.m., Kathy Jenkins seconded. All ayes, motion approved. Any questions, please call City Hall at 788-3616.
- C. Discussion and possible consideration and appropriate action relating to approval of the Premier Relation Insurance Eligibility Management Agreement between Premier Relation Insurance and the Town of Welch concerning Employee eligibility for Insurance. Glen Walker made a motion to approve the Eligibility Management Agreement for Employee Eligibility between the Town of Welch and Premier Relation Insurance, Gary Daugherty seconded. All ayes, motion approved.

- D. Discussion and possible consideration and appropriate action relating to approval of a Contract for Administrative Services between the Town of Welch/Welch Public Works Authority and Grand Gateway Economic Development Association, for a total sum not to exceed \$58,750.00, for the U.S. Department of Treasury/Oklahoma Water Resources Board American Rescue Plan Act of 2021 program funded project (for the Main Lift Station improvement project). Glen Walker made a motion to approve the Contract for Administrative Services between the Town of Welch/Welch Public Works Authority and Grand Gateway Economic Development Association for the OWRB/ARPA funded Main Lift Station Improvement project, Kathy Jenkins seconded. All ayes, motion approved.
- E. Discussion and possible consideration and appropriate action relating to bids received for mowing at and around the Welch Civic Center. Tabled for more bids to be presented at the April Meeting.
8. Adjournment: Glen Walker made a motion to adjourn at 7:07, Mayor Winston McKeon adjourned.

Liz Steketee, Town Clerk

Posted March 23, 2023 before 4:00 p.m.



Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, March 20, 2023, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 7:07 p.m. by Mayor Winston McKeon.
2. Roll Call: Winston McKeon, Glen Walker, Gary Daugherty, Kathy Jenkins – Trustees; Liz Steketee – Town Clerk; Steve Davis – WPWA Operator; Roger Pierce – Public.
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the February 13th, 2023 Regular Meeting. Glen Walker made a motion to approve the minutes as written, Kathy Jenkins seconded. All ayes, minutes approved.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from February 2023. Kathy Jenkins made a motion to approve the claims and financials from February 2023, Glen Walker seconded. All ayes, motion approved.
5. Old Business:
 - A. Water Superintendent Update: Steve Davis reported there were no major leaks and a few small ones have been repaired.
 - B. Presentation and discussion of past due water bills. Three accounts were shut off due to non-payment of water usage, all 3 have paid their balance up to date.
 - C. Discussion and possible consideration and appropriate action, relating to updates regarding the Aerator repair. Dayne Morton is looking into plans to see if a grant can be used to augment the Aerator Savings account to get a replacement outer tank for the Aerator. Tabled until Dayne at Ward Engineering has a report.
6. New Business:
 - A. Discussion and possible consideration and appropriate action, relating to purchasing a Tablet for mapping applications out in the field for an amount not to exceed \$600.00. Glen Walker made a motion to purchase a tablet for an amount to not exceed \$600.00 and

a \$25.00 glass screen protector along with a \$65.00 rugged work case for protection of the Tablet, Kathy Jenkins seconded. All ayes, motion approved.

B. Discussion and possible consideration and appropriate action, relating to getting a bid for at least an 8-inch-thick concrete apron for the driveway at the entrance into the Water Tower complex. Item was tabled due to lack of motion.

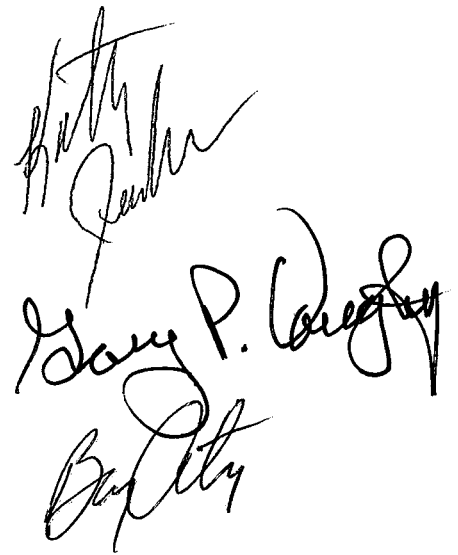
C. Discussion and possible consideration and appropriate action, relating to a bid received for enclosing and making secure the storage building at the water tower for pipe, meter, and brass to be stored that presently is 3 sided, in the amount of \$5,680.00 for labor and supplies by Gary Ingram. Glen Walker made a motion to approve Gary Ingram's bid for enclosing and making secure the Water Tower storage building in the amount of \$5,680.00, Gary Daugherty seconded. All ayes, motion approved.

F. D. Discussion and possible consideration and appropriate action relating to the approval of a Contract for Administrative Services between the Town of Welch/Welch Public Works Authority and Grand Gateway Economic Development Association, for a total sum not to exceed \$58,750.00, for the U.S. Department of Treasury/Oklahoma Water Resources Board American Rescue Plan Act of 2021 program funded project (for the Main Lift Station improvement project). Glen Walker made a motion to approve the Contract for Administrative Services between the Town of Welch/Welch Public Works Authority and Grand Gateway Economic Development Association for the OWRB/ARPA funded Main Lift Station Improvement project, Kathy Jenkins seconded. All ayes, motion approved.

7. Adjournment: Glen walker made a motion to adjourn, Mayor Winston McKeon adjourned the meeting at 7:30 p.m.

Liz Steketee, Town Clerk

Posted March 23, 2023 before 4:00 p.m.



The image contains three handwritten signatures in black ink. The top signature is 'Kathy Jenkins'. The middle signature is 'Gary P. Daugherty'. The bottom signature is partially obscured but appears to be 'B. City'.