

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: **Monday, October 20, 2025, at 5:30 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

AGENDA

1. Meeting Call to Order at:
2. Pledge of Allegiance:
3. Roll Call:
4. Public Participation: (Sign in required and limited to five minutes per citizen)
5. Discussion and possible consideration and appropriate action, relating to approval of the minutes from September 15, 2025, Regular Meeting Minutes.
6. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from July, August, and September 2025.
7. Old Business:
 - A. Update of Town Dog Pound and Animal Control Report:
 - B. Welch Fire Chief Update:
 - C. Update relating to the Welch Civic Center rentals, income, and the Welch Civic Center Advisory Committee:
 - D. Discussion and possible consideration and appropriate action relating to the creation of a Town Manager position including but not limited to: duties, responsibilities, requirements, salary, etc.
 - E. Discussion and possible consideration and appropriate action relating to the ditch and drain backing up water into the yard located at 309 S. Jefferson in Welch, OK.
 - F. Discussion and possible consideration and appropriate action relating to the creation of a pay chart for the Town of Welch employees outlining future possible pay raises.
 - G. Discussion and possible consideration and appropriate action relating to the Town of Welch/WPWA paying for a real estate survey with legal description created by an Oklahoma licensed surveyor, concerning the property located at 592 E.

Third Avenue, Welch, OK 74369 and 276 S. St. Louis Street, Welch, OK 74369, so that an easement can be prepared for the lift station and sewer line owned by the Town of Welch/WPWA, running through said properties.

- H. Discussion and possible consideration and appropriate action relating to the storm sirens being tested every Tuesday and possibly changing it to only testing on the first Tuesday of the month.
8. New Business:
- A. Discussion and possible consideration and appropriate action relating to the Town Clerk/Treasurer to have a debit card for the Welch Civic Center, Fire Department, and WPWA.
 - B. Discussion and possible consideration and appropriate action relating to acquiring quotes and hiring a pest control company for preventative maintenance.
 - C. Discussion and possible consideration and appropriate action relating to purchasing fire extinguishers and exit signs for the Welch Civic Center.
 - D. Discussion and possible consideration and appropriate action relating to a proposed Executive Session to discuss the employment and possible promotion in salary via a possible pay raise and backpay for the Town of Welch Facilities Crew Member, Marla Reed, pursuant to Title 25, Oklahoma Statutes, Section 307 B.1.
 - E. Vote to come out of Executive Session.
 - F. Discussion and possible consideration and appropriate action relating to the employment and possible promotion in salary via a possible pay raise and backpay for the Town of Welch Facilities Crew Member, Marla Reed.
9. Adjournment:

Kayla Bellew, Town Clerk Posted October 17, 2025 before 4:00 p.m.

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, October 20, 2025, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. **For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

AGENDA

1. Meeting Call to Order at:
2. Roll Call:
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from September 15, 2025 Regular Meeting Minutes.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from July, August, and September 2025.
5. Old Business:
 - A. Water Superintendent Update:
 - B. Presentation and discussion of past due water bills and meter repairs.
 - C. Discussion and possible consideration and appropriate action relating to the creation of a pay chart for the WPWA employees outlining future pay raises.
 - D. Discussion and possible consideration and appropriate action relating to the Town of Welch/WPWA paying for a real estate survey with legal description created by an Oklahoma licensed surveyor, concerning the property located at 592 E. Third Avenue, Welch, OK 74369 and 276 S. St. Louis Street, Welch, OK 74369, so that an easement can be prepared for the lift station and sewer line owned by the Town of Welch/WPWA, running through said properties.
 - E. Discussion and possible consideration and appropriate action relating to the proposed repayment plan submitted by Heidi Cranor for water services.
7. Adjournment:

Kayla Bellew, Town Clerk Posted October 17, 2025, before 4:00 p.m.