

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: Monday, October 20, 2025, at 5:30 p.m.

Location: Welch Civic Center, 610 S. Curtis Street, Welch, OK.

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES


1. Meeting Call to Order: 5:34 P.M. by Mayor Glen Walker.
2. Pledge of Allegiance: 5:34 p.m.
3. Roll Call: Winston McKeon, Brandon Miller, Dylan Massey, Glen Walker, Rusty Satterwhite – Trustees; Kayla Bellew – Town Clerk.
4. Public Participation (Sign in required and limited to five minutes per citizen).
5. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the September 15, 2025 Regular Meeting Minutes. **Dylan Massey made a motion to approve the minutes as written. Rusty Satterwhite seconded. Winston McKeon abstains due to not being present. All ayes, motion approved.**
6. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from July, August and September 2025. **Rusty Satterwhite made a motion to accept the financials from July, August, and September 2025. Winston McKeon seconded. All Ayes. Motion approved.**
7. **de a motion to accept the financials from July, August, and September 2025. Winston McKeon seconded. All Ayes. Motion approved.**
8. Old Business:
 - A. Update of Town Dog Pound and Animal Control Report: **Empty**
 - B. Welch Fire Chief Update: **N/A**
 - C. Update relating to the Welch Civic Center rentals, income, and the Welch Civic Center Advisory Committee: **No water is getting into the building since repairs were done.**
 - D. Discussion and possible consideration and appropriate action relating to the creation of a Town Manager position including but not limited to: duties, responsibilities, requirements, salary, etc. **Rusty Satterwhite made a motion to table. Agenda item tabled.**

- E. Discussion and possible consideration and appropriate action relating to the ditch and drain backing up water into the yard located at 309 S. Jefferson in Welch, OK. **Rusty Satterwhite makes a motion to dig a ditch all the way down the block. Motion dies due to lack of second. Winston McKeon makes a motion to table.**
- F. Discussion and possible consideration and appropriate action relating to the creation of a pay chart for the Town of Welch employees outlining future possible pay raises. **Rusty Satterwhite makes a motion to table. Agenda item tabled.**
- G. Discussion and possible consideration and appropriate action relating to the Town of Welch/WPWA paying for a real estate survey with legal description created by an Oklahoma licensed surveyor, concerning the property located at 592 E. Third Avenue, Welch, OK 74369 and 276 S. St. Louis Street, Welch, OK 74369, so that an easement can be prepared for the lift station and sewer line owned by the Town of Welch/WPWA, running through said properties. **No Action.**
- H. Discussion and possible consideration and appropriate action relating to the storm sirens being tested every Tuesday and possibly changing it to only testing on the first Tuesday of the month. **Rusty Satterwhite makes a motion to test the storms sirens on the first Tuesday of the month. Dylan Massey seconded. All Ayes. Motion approved.**

2. New Business:

- A. Discussion and possible consideration and appropriate action relating to the Town Clerk/Treasurer to have a debit card for the Welch Civic Center, Fire Department, and WPWA. **Dylan Massey makes a motion for the Town Clerk/Treasurer to have a debit card for the Welch Civic Center, Fire Department, and WPWA. Rusty Satterwhite seconded. All Ayes. Motion approved.**
- B. Discussion and possible consideration and appropriate action relating to acquiring quotes and hiring a pest control company for preventative maintenance. **Dylan Massey makes a motion to get quotes for pest control. Winston McKeon seconded. All Ayes. Motion approved.**
- C. Discussion and possible consideration and appropriate action relating to purchasing fire extinguishers and exit signs for the Welch Civic Center. **Winston McKeon makes a motion to see if the fire extinguishers are still viable and refillable and to purchase new ones if not; and to also purchase new lighted exit signs for the Welch Civic Center. Rusty Satterwhite seconded. All Ayes. Motion approved.**
- D. Discussion and possible consideration and appropriate action relating to a proposed Executive Session to discuss the employment and possible promotion in salary via a possible pay raise and backpay for the Town of Welch Facilities Crew Member, Marla Reed, pursuant to Title 25, Oklahoma Statutes, Section 307 B.1. **Rusty Satterwhite makes a motion to go into Executive Session. Winston McKeon seconded. All Ayes. Motion approved.**

- E. Vote to come out of Executive Session. **Rusty Satterwhite makes a motion to come out of Executive Session. Winston McKeon seconded. All Ayes. Motion approved.**
 - F. Discussion and possible consideration and appropriate action relating to the employment and possible promotion in salary via a possible pay raise and backpay for the Town of Welch Facilities Crew Member, Marla Reed. **Winston McKeon makes a motion to increase the hourly pay rate for Marla Reed, by \$2.85 per hour retroactively with back pay to September 11, 2025.**
9. Adjournment: **Glen Walker made a motion to adjourn, Rusty Satterwhite seconded. Meeting adjourned at 7:43**
10. **p.m.**



Kayla Bellew, Town Clerk

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, October 20, 2025, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order: **7:43 p.m.** by Mayor Glen Walker.
2. Roll Call: **Winston McKeon, Brandon Miller, Dylan Massey, Glen Walker, Rusty Satterwhite – Trustees; Kayla Bellew – Town Clerk.**
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the September 15, 2025 Regular Meeting Minutes. **Dylan Massey made a motion to approve the minutes as written. Rusty Satterwhite seconded. Winston McKeon abstains due to not being present. All ayes, motion approved**
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from July, August and September 2025. **Rusty Satterwhite made a motion to accept the financials from July, August, and September 2025. Winston McKeon seconded. All Ayes. Motion approved.**
5. Old Business:
 - A. Water Superintendent Update: **WPWA fixed a water leaks and installed new services. Looking to interview a possible candidate for new hire.**
 - B. Presentation and discussion of past due water bills and meter repairs.
 - C. Discussion and possible consideration and appropriate action relating to the creation of a pay chart for the WPWA employees outlining future pay raises. **Winston McKeon makes a motion to table. Agenda item tabled.**
 - D. Discussion and possible consideration and appropriate action relating to the Town of Welch/WPWA paying for a real estate survey with legal description created by an Oklahoma licensed surveyor, concerning the property located at 592 E. Third Avenue, Welch, OK 74369 and 276 S. St. Louis Street, Welch, OK 74369, so that

an easement can be prepared for the lift station and sewer line owned by the Town of Welch/WPWA, running through said properties. **Dies due to lack of Motion.**

- E. Discussion and possible consideration and appropriate action relating to the proposed repayment plan submitted by Heidi Cranor for water services. **Rusty Satterwhite makes a motion to allow the customer to pay the bill within 3 months with a minimum of an extra \$96 per month to be paid. Dylan Massey seconded. Winston McKeon abstains due to conflict of interest. All Ayes. Motion approved.**

7. Adjournment: **Glen Walker made a motion to adjourn at 7:11 p.m.**



Kayla Bellew, Town Clerk