

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: **Monday, September 16, 2024, at 5:30 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 5:30 p.m. by Glen Walker and the Pledge of Allegiance was completed.
2. Roll Call: Glen Walker, Dylan Massey – Trustees; Liz Steketee – Town Clerk; Jay Markle – WPWA Operator; Bill Jenkins, Winston McKeon, Duane Tucker – newly elected Trustees.
3. Public Participation: Kathy Jenkins hopes that a mayor is chosen that will listen to their peers and pick one with wisdom. David Greer asked that a mayor be considered that has no past history with the community to start fresh and address what needs to be addressed.
4. Swearing in of Board of Trustees of the Town of Welch, elected on August 27, 2024 for Winston McKeon (term expires in 2027), Duane Tucker, and Bill Jenkins (terms expire in 2025), and administering the Oath of Office and Loyalty Oath. Town Clerk Liz Steketee administered the Oath of Office and Loyalty Oath to Winston McKeon, Doyle Tucker, and Bill Jenkins.
5. Discussion and possible consideration and appropriate action, relating to the appointment of a Mayor for the Town of Welch. Duane Tucker made a motion to appoint Glen Walker as Mayor, Dylan Massey seconded. Duane Tucker aye, Dylan Massey aye, Glen Walker aye, Bill Jenkins nay, Winston McKeon nay. Motion passed by majority vote.
6. Discussion and possible consideration and appropriate action relating to approval of the (Municipal) Corporate Resolution for banking at Welch State Bank and changing the names and signatory signees to reflect the elected changes of Board of Trustees members by removing Kathy Jenkins, Barry Armstrong, and Floyd Moss III as a signatory and adding Winston McKeon, Duane Tucker, and William Jenkins as signatory signees. (this resolution supersedes all similar resolutions dated prior to September 16, 2024). Winston

McKeon made a motion to change the signatory signees to reflect the elected changes of Board of Trustee members, Dylan Massey seconded. All ayes, motion carried.

7. Discussion and possible consideration and appropriate action, regarding possible retention of and contracting via the Audit Engagement Letter with Christie Littlefield, of Ober & Littlefield, CPAs, PLLC for an Independent Audit of Fiscal Year 2023-2024. Winston McKeon made a motion to retain and enter a contract with Ober & Littlefield, CPAs, PLLC for an Independent Audit of Fiscal Year 2023-2024, Bill Jenkins seconded. All ayes, motion carried.
8. Discussion and possible consideration and appropriate action, regarding PO# 261806 in the amount of \$244.00 for a new Johnny & June Cash Welcome sign to be designed and made by Greg Cruzan and the Welch Art High School Class, which includes Bebond and a UV protectant clear coat. Glen Walker made a motion to approve PO# 261806 in the amount of \$244.00 for the Black with white lettering Bebond sign designed by Greg Cruzan and the Welch High School Art Class, Dylan Massey seconded. All ayes, motion carried.
9. Discussion and possible consideration and appropriate action, regarding a PO# 970973 in the amount of \$1,845.00 to Horizon Roofing & Construction, Inc. for steel mesh gutter guard to be installed on the Civic Center guttering to stop them from clogging up and allowing moisture to enter the building. Glen Walker made a motion to approve PO# 970973 in the amount of \$1,845.00 to Horizon Roofing for the purchase and installation of mesh on the guttering system, Winston McKeon seconded. All ayes, motion carried.
10. Discussion and possible consideration and appropriate action, regarding estimate #143 from On Track Garage Door & More to replace and install a new garage door for the Civic Center in the amount of \$1,275.31. Winston McKeon made a motion to approve the estimate for replacing and installing a new garage door and hardware in the amount of \$1,275.31 from On Track Garage Door & More, Dylan Massey seconded. All ayes, motion carried.
11. Discussion and possible consideration and appropriate action, regarding a possible contract with Ron's Heat and Air, LLC via a contract for the Welch Civic Center for FY 2024-2025 for the servicing and cleaning of 6 units twice a year, in the amount of \$700.00. Glen Wlaker made a motion to enter into a contract with Ron's Heat & Air contract for the Welch Civic Center for servicing & cleaning of 6 units twice a year, Dylan Massey seconded. All ayes, motion carried.
12. Discussion and possible consideration and appropriate action, regarding the Blue Cross Blue Shield of Oklahoma Health Insurance renewal for 2025 for three full time employees for a monthly premium of \$1,853.91, a premium reduction of \$281.88 per month from the 2024 premium of \$2,135.79. Dylan Massey made a motion to renew the

2025 BCBS Health Insurance for 3 employees in the amount of \$1,853.91 monthly premium, Bill Jenkins seconded. All ayes, motion carried.

13. Discussion and possible consideration and appropriate action, regarding the Delta Dental of Oklahoma Dental Insurance renewal for 2025 for three full time employees for the same \$34.00 monthly premium as 2024. Glen Walker made a motion to renew the 2025 Delta Dental of Oklahoma Dental Insurance for 3 employees in the amount of \$34.00 monthly, Dylan Massey seconded. All ayes, motion carried.
14. Discussion and possible consideration and appropriate action, regarding possible payment of PO# 970971 in the amount of \$1,551.25 to Oklahoma Mutual Assurance Group (OMAG) for the work comp policy. Glen Walker made a motion to approve PO# 970971 in the amount of \$1,551.25 to Oklahoma Mutual Assurance Group for the Town's work comp insurance, Bill Jenkins seconded. All ayes, motion carried.
15. Discussion and possible consideration and appropriate action, regarding a possible contract with Ron's Heat and Air, LLC via a contract for the Town Hall for FY 2024-2025 for the servicing and cleaning of one unit twice a year, in the amount of \$200.00. Winston McKeon made a motion to enter into a contract with Ron's Heat and Air for servicing and cleaning the Town Hall unit in the amount of \$200.00, Dylan Massey seconded. All ayes, motion carried.
16. Adjournment: Glen Walker made a motion to adjourn at 6:09 p.m., seconded by Winston McKeon. All ayes, motion carried.



Liz Steketee, Town Clerk

Posted September 23, 2024 before 5:30 p.m.

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

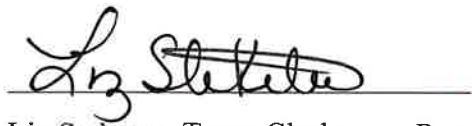
Date/Time: **Monday, September 16, 2024, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees’ Rules and Robert’s Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 6:09 p.m. by Mayor Glen Walker.
2. Roll Call: Glen Walker, Dylan Massey, Winston McKeon, Bill Jenkins, Duane Tucker – Trustees; Liz Steketee – Town Clerk; Jay Markle – WPWA Operator.
3. Discussion and possible consideration and appropriate action, relating to the appointment of a Chairperson for the Welch Public Works Authority. Winston McKeon made a motion to appoint Mayor Glen Walker as the WPWA Chairperson, Bill Jenkins seconded the motion. All ayes, motion carried.
4. Discussion and possible consideration and appropriate action, regarding PO# 970972 in the amount of \$2,162.92 to Oklahoma Dept. of Environmental Quality for the Annual Public Water Supply Permit fee. Winston McKeon made a motion to approve PO# 970972 in the amount of \$2,162.92 to OK Dept. of Environmental Quality for the Annual Public Water supply Permit fee, Glen Walker seconded. All ayes, motion carried.
5. Discussion and possible consideration and appropriate action, regarding a possible contract with Ron’s Heat and Air, LLC via a contract for Welch Water Tower FY 2024-2025 for the servicing and cleaning of one mini split heating and cooling system, in the amount of \$100.00. Winston McKeon made a motion to contract with Ron’s Heat & Air for the servicing and cleaning of one mini split heat & air unit at the Welch Water Tower, Glen Walker seconded. All ayes, motion carried.
6. Adjournment: Glen Walker made a motion to adjourn at 6:21 p.m., seconded by Dylan Massey. All ayes, meeting adjourned.

A handwritten signature in black ink, reading "Liz Steketee", is written over a horizontal line.

Liz Steketee, Town Clerk

Posted September 23, 2024, before 5:30 p.m.