

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: **Monday, August 19, 2024, at 5:30 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees’ Rules and Robert’s Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 5:30 p.m. by Trustee Glen Walker
2. The Pledge of Allegiance was done at 5:30 p.m.
3. Roll Call: Glen Walker, Dylan Massey – Trustees; Liz Steketee – Town Clerk; Zach Mastin – TC Advisors, CPA’s; Treva & Jerry Nading, Marla & David Reed, & Duane Tucker – Residents of Welch.
4. Discussion and possible consideration and appropriate action, related to making a legislative finding by the Board of Trustees for the Town of Welch, that: there are currently two (2) remaining trustees on the Board, and pursuant to Oklahoma Statutes, Title 11, Section 8-109B, which states, in part, “The remaining members of the governing body may pay claims in accordance with Section 11-17-102 of this title and, when necessary to avoid financial loss or injury to a person or property, may take any action otherwise authorized for the governing body except the enactment of an ordinance.”, and also items 5, 6, 7A, 7B, 8A, 8B, 8C, 8D, and 8E on this agenda, meet the requirements of the statute for discussion, possible consideration and/or appropriate action. Dylan Massey made a motion to declare a legislative finding by the Board of Trustees for the Town of Welch, that: there are currently two (2) remaining trustees on the Board, and pursuant to Oklahoma Statutes, Title 11, Section 8-109B, which states, in part, “The remaining members of the governing body may pay claims in accordance with Section 11-17-102 of this title and, when necessary to avoid financial loss or injury to a person or property, may take any action otherwise authorized for the governing body except the enactment of an ordinance.”, and also items 5, 6, 7A, 7B, 8A, 8B, 8C, 8D, and 8E on this agenda, meet the requirements of the statute for discussion, possible consideration and/or appropriate action. Glen Walker seconded the motion. All ayes, motion carried.

5. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the July 15, 2024 Regular Meeting Minutes. Glen Walker made a motion to approve the minutes as written, Dylan Massey seconded. All ayes, motion carried.
6. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from July 2024. Glen Walker made a motion to approve the claims and financials for July 2024, Dylan Massey seconded. All ayes, motion carried.
7. Old Business:
 - A. Update of City Dog Pound and Animal Control Report: Empty.
 - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and income. The Town Clerk said summer school is done and the rentals are steady from family reunions and birthday parties.
8. New Business:
 - A. Discussion and possible consideration and appropriate action, relating to PO# 010595 to Grand Gateway Economic Development Association in the amount of \$3,750.00 for Inv# 80-03 (October 2023 – December 2023) for ARPA Administration. Dylan Massey made a motion to approve PO# 010595 to GGEDA in the amount of \$3,750.00 for Inv# 80-03, Glen Walker seconded. All ayes, motion carried.
 - B. Discussion and possible consideration and appropriate action, relating to PO# 010596 to Grand Gateway Economic Development Association in the amount of \$3,750.00 for Inv# 80-04 (January 2024 – March 2024) for ARPA Administration. . . Glen Walker made a motion to approve PO# 010596 to GGEDA in the amount of \$3,750.00 for Inv# 80-04, Dylan Massey seconded. All ayes, motion carried.
 - C. Discussion and possible consideration and appropriate action, relating to PO# 010598 to Oklahoma Municipal Assurance Group (OMAG) in the amount of \$3,721.00 for the 2nd Quarter Property Insurance Policy. Glen Walker made a motion to approve PO# 010598 to OMAG in the amount of \$3,721.00 for the 2nd Quarter Property Insurance Policy, Dylan Massey seconded. All ayes, motion carried.
 - D. Discussion and possible consideration and appropriate action, relating to PO# 010597 to Oklahoma Municipal Assurance Group (OMAG) in the amount of \$1,808.00 for the 2nd Quarter General Liability Insurance Policy. Glen Walker made a motion to approve PO# 010597 to OMAG in the amount of \$1,808.00 for the 2nd Quarter General Liability Insurance Policy, Dylan Massey seconded. All ayes, motion carried.
 - E. Discussion and possible consideration and appropriate action, relating to the Estimate of Needs and Financial Statement prepared by TC Advisors and adoption of the Estimate of Needs and Financial Statement and Budget for Fiscal Year 2024-2025. Dylan Massey made a motion to approve and adopt the Estimate of Needs and financial Statement prepared by Zach Mastin of TC Advisors for the Fiscal Year 2024-2025, Glen Walker seconded. All ayes, motion carried.

9. Public Participation (Sign In required and limited to five minutes per citizen): No one
10. Adjournment: Glen Walker made a motion to adjourn the meeting at 5:56 p.m., seconded by Dylan Massey. All ayes, meeting adjourned.



Liz Stetee, Town Clerk

Posted Friday, August 23, 2024 before 4:00 p.m.

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, August 19, 2024, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**


NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees’ Rules and Robert’s Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 5:57 p.m. by Trustee Glen Walker.
2. Roll Call: Glen Walker, Dylan Massey – Trustees; Liz Steketee – Town Clerk; Zach Mastin– TC Advisors, CPA’s; Treva & Jerry Nading, Marla & David Reed, & Duane Tucker – Residents of Welch
3. Discussion and possible consideration and appropriate action, related to making a legislative finding by the Board of Trustees for the Welch Public Works Authority, that: there are currently two (2) remaining trustees on the Board, and pursuant to Oklahoma Statutes, Title 11, Section 8-109B, which states, in part, “The remaining members of the governing body may pay claims in accordance with Section 11-17-102 of this title and, when necessary to avoid financial loss or injury to a person or property, may take any action otherwise authorized for the governing body except the enactment of an ordinance.”, and also Oklahoma Statutes, Title 60, Section 178, items 4, 5, 6A, 6B, 7A, 7B, 7C, and 7D on this agenda meet the requirements of the statutes for discussion, possible consideration and/or appropriate action. . Dylan Massey made a motion to declare a legislative finding by the Board of Trustees for the Welch Public Works Authority, that: there are currently two (2) remaining trustees on the Board, and pursuant to Oklahoma Statutes, Title 11, Section 8-109B, which states, in part, “The remaining members of the governing body may pay claims in accordance with Section 11-17-102 of this title and, when necessary to avoid financial loss or injury to a person or property, may take any action otherwise authorized for the governing body except the enactment of an ordinance.”, and also Oklahoma Statutes Title 60, Section 178, items 4, 5, 6A, 6B, 7A, 7B, 7C, and 7D on this agenda, meet the requirements of the statute for discussion, possible consideration and/or appropriate action. Glen Walker seconded the motion. All ayes, motion carried.

4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the July 15, 2024 Regular Meeting Minutes. Glen Walker made a motion to approve the minutes as written, Dylan Massey seconded. All ayes, motion carried.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from July 2024. Glen Walker made a motion to approve claims and financials from July 2024, Dylan Massey seconded. All ayes, motion carried.
6. Old Business:
 - A. Water Superintendent Update: The new water treatment plant has the monitoring connected and alerts are sent to the Water Superintendent's phone so he will have 24/7 live views of the system. The water treatment plant grant project should be completed by the end of August. On August 22, 2024 will be the final inspection to close out the current Sanitary sewer lift station and supply lines. The surveying and engineering for the next Sanitary Sewer line and manhole repair & replacement CDBG grant is currently being done to start the next grant project. Several meters have been replaced and leaks have been repaired as they occurred.
 - B. Presentation and discussion of past due water bills and meter repairs. 56 green reminder cards were hung on July 23rd, 26 red shut off cards were hung on August 6th with only 1 being left locked off until payment received.
7. New Business:
 - A. Discussion and possible consideration and appropriate action relating to Project No. ARP-23-0101-G WWTP Lift Station & Sanitary Sewer Improvements -CONTRACT B Change Order #2 for a Reduction of \$5,500.00 for a reduction in manholes. Glen Walker made a motion to approve for Contract B Change Order #2 for a reduction of \$5,500 for a reduction in manholes, Dylan Massey seconded. All ayes, motion carried.
 - B. Discussion and possible consideration and appropriate action relating to Project No. ARP-23-0101-G WWTP Lift Station & Sanitary Sewer Improvements -CONTRACT A Change Order #3 (1.01) for a Reduction of \$4,494.00 for rehabilitation of a manhole at the new lift station. Glen Walker made a motion to approve for Contract A Change Order #3 (1.01) for a reduction of \$4,494 for a rehabilitation of a manhole at the new lift station, Dylan Massey seconded. All ayes, motion carried.
 - C. Discussion and possible consideration and appropriate action relating to PO# 361757 in the amount of \$3,098.75 to Wright Water for brine salt for the water treatment plant. Glen Walker made a motion to approve and pay PO# 361757 in the amount of \$3,098.75 to Wright Water, Dylan Massey seconded. All ayes, motion carried.
 - D. Discussion and possible consideration and appropriate action relating to PO# 361758 in the amount of \$3,756.25 to Wright Water for brine salt for the water treatment plant from the Aerator Fund Acct*7474. Dylan Massey made a motion to approve pay PO# 361758 in the amount of \$3,756.25 to Wright Water, Glen Walker seconded. All ayes, motion carried.

8. Adjournment: Glen Walker made a motion to adjourn at 6:12 p.m., Dylan Massey seconded.
All ayes, meeting adjourned.



Liz Steketee, Town Clerk

Posted Friday, August 23, 2024 before 4:00 p.m.