

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: **Monday, March 18, 2024, at 5:30 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 5:30 p.m. by Mayor Kathy Jenkins.
2. Pledge of Allegiance at 5:30 p.m.
3. Roll Call: Kathy Jenkins, Barry Armstrong, Glen Walker, Floyd Moss III – Trustees; Liz Steketee – Town Clerk; Dylan Massey, Madison Froelich, Jeff Jenkins, Larry Able, Glenda Rouse, Billye Abel, Rusty Satterwhite, Doyle Tucker, Jimmy Hood, David Greer, Steve Davis, Vickie Davis, Shannon Walker, Victoria Galvin, N. Hood, Ryan Robison, Barry Oliver – Public Participation.
4. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the Feb. 12, 2024 Regular Meeting minutes and the Feb. 20, 2024 Special Meeting Minutes. Glen Walker made a motion to accept both of the minutes presented as written, Floyd Moss III seconded. All ayes, motion carried.
5. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from January and February 2024. Glen Walker made a motion to approve the January and February 2024 financials, Kathy Jenkins seconded. All ayes, motion carried.
6. Old Business:
 - A. Update of City Dog Pound and Animal Control Report: The pound is empty.
 - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and income. Rentals have slowed down to club activities and the Pre-K Circus last week.
 - C. Discussion and possible consideration and appropriate action, related to the award of bid to the lowest responsible bidder for Trash Services for the Town of Welch and WPWA customers. Glen Walker made a motion to award Continental Refuse

for Trash Services for the Town of Welch, Barry Armstrong seconded. All ayes, motion carried.

7. New Business:

- A. Discussion and possible consideration and appropriate action relating to the appointment of Dylan Massey to the vacated position on the Town of Welch Board of Trustees, and if appointed, administering the Oath of Office and Loyalty Oath. (This position will continue until the 2025 General Municipal Election.) Floyd Moss III made a motion to appoint Dylan Massey to the vacated Trustee position, Glen Walker seconded. All ayes, motion carried. The mayor swore in Dylan Massey and the Town Clerk certified Dylan giving his Oath of Office
- B. Discussion and possible consideration and appropriate action related to dissolving the Welch Cemetery Board. Glen Walker made a motion to dissolve the Welch Cemetery Board, Floyd Moss III seconded. All ayes, motion carried.
- C. Discussion and possible consideration and appropriate action relating to the hiring of Marla Reed for a payments/clerical job. Glen Walker made a motion to approve hiring Marla Reed for a part-time water payments clerical job, Kathy Jenkins seconded. All ayes, motion carried.
- D. Discussion and possible consideration and appropriate action relating to the hiring of a surveyor to survey the Town's right of ways and easements for Utilities for the Welch Area Development Association's Welch Crossing Housing development. Barry Armstrong made a motion to hire a surveyor to survey the utility easement of the Welch Crossing housing project, Glen Walker seconded. All ayes, motion carried.
- E. Discussion and possible consideration and appropriate action relating to Ober & Littlefield, CPAs, PLLC presentation for the 2022-2023 Fiscal Year Audit Findings to the Board of Trustees. Christie Littlefield, of Ober & Littlefield, CPAs, PLLC, presented the findings from the Independent Audit performed for the Fiscal Year ending on June 30, 2023 to the Board of Trustees and answered questions from the Trustees.
- F. Discussion and possible consideration and appropriate action relating to approving the quotes from 4 State Maintenance for new floor mats for the Civic Center in the amount of \$387.44. Glen Floyd made a motion to approve purchasing floor mats from 4 State Maintenance for the Civic Center, Floyd Moss III seconded. All ayes, motion carried.
- G. Discussion and possible consideration and appropriate action relating to approving the quotes from 4 State Maintenance for new floor mats for the Town Hall in the amount of \$649.27. Glen Walker made a motion to approve purchasing floor mats for Town Hall, Kathy Jenkins seconded. All ayes, motion carried.
- H. Public Participation (Sign in required and limited to five minutes per citizen).
 - 1) David Greer: Is the Board aware that the Clerk called 911 when David had business in Town Hall and became disruptive, so he says he filed a false claim at the Sheriff's office. He would also like to sue the Town over his complaints.

- 2) Steve Davis: The Board of Trustees fired me on February 20th and he warned them the water would suffer. On February 21st they ran out of water like he warned the Trustees about, and his phone blew up. He gave the customers the phone numbers to call the Clerk and Mayor, although he falsely accused her of changing her phone number, proven to be false when he dialed it and it rang.
 - 3) Billye Abel: Wants to know who is doing the Cemetery now and why can't Steve Davis keep doing it.
 - 4) Barry Oliver: I'm sure the Board of Trustees had policies in place and verbal and written write-ups done before firing Steve Davis. The Board of Trustees are the only ones who vote on hiring or firing. David Greer, you know you owe the Town Clerk an apology for your behavior in the Town Hall. Also, the Water and Sewer tap fees were set by Ordinance that Rusty Satterwhite wrote when he was a Board Trustee. Correct Rusty? The Ordinance had to be done as the private property owners were destroying the sewer mains when installing their taps.
- I. Adjournment: Glen Walker made a motion to adjourn at 6:26 p.m., Kathy Jenkins seconded. All ayes, motion approved.



Liz Stetee, Town Clerk

Posted Thursday, March 21, 2024 before 4:00 p.m.

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, March 18, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees' Rules and Robert's Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

MINUTES

1. Meeting Call to Order at 6:26 p.m. by Mayor Kathy Jenkins.
2. Roll Call: Kathy Jenkins, Barry Armstrong, Glen Walker, Floyd Moss III, Dylan Massey – Trustees; Liz Steketee – Town Clerk.
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the February 12, 2024 Regular Meeting Minutes and the February 20, 2024 Special Meeting Minutes. Floyd Moss III made a motion to accept both sets of minutes as written, Kathy Jenkins seconded. All ayes, motion carried.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from January and February 2024. Glen Walker made a motion to approve the claims and financials for January and February 2024, Floyd Moss III seconded. All ayes, motion carried.
5. Old Business:
 - A. Water Superintendent Update: We have a new conduit installed to the south well and the new wire pulled. We have patched the hole in the north well conduit for new wire that was pulled. We have gotten all the outdated/unused equipment that wasn't connected and now obsolete, removed from the pump house. Crafton Pump has ordered two new variable frequency drives to replace the electrical panel for the north and south wells. We have cleaned out the lab so it is ready for all testing protocols. Changed a few meters out and have been keeping all the different contractors at the water and sewer plants squared away with everything they need. Mowing has started for all Town and WPWA facilities and parks, and we will start mowing our section of the Cemetery this weekend. Chlorine residuals in Town have been running a little higher than Matt would like, but we have to maintain a residual chlorine between 0.2 and 0.5 at the end of the supply line. So hopefully when the temperatures stop fluctuating so wildly this problem will settle down. We are getting a bid from McNiel to buy and install an electric heater

for the pump house. Orr Construction will have the new sewer pipe in the ground by the end of the week, which will complete Contract B of the OWRB/ARPA Sanitary Sewer Grant.

B. Presentation and discussion of past due water bills and meter repairs. 2 meters were locked off and then paid in full within a week.

C. Discussion and possible consideration and appropriate action, related to the award of bid to the lowest responsible bidder for Trash Services for the Town of Welch and WPWA customers. Glen Walker made a motion to award Continental Refuse for Trash Services for the Town of Welch, Kathy Jenkins seconded. All ayes, motion carried.

6. New Business:

A. Discussion and possible consideration and appropriate action relating to approval to pay PO# 002212 in the amount of \$750.00 to Ward Engineering, PO# 002213 in the amount of \$2,400.00 to Ward Engineering and PO# 898925 in the amount of \$3,600.00 from Communities Unlimited Loan for engineering tasks completed set by the EPA for Grant No. EPA-CEP-01-PKG00214 that were completed in November, December of 2023 and January 2024 for the Ion Plant Funding. Glen Walker made a motion to approve all 3 invoices to Tim Ward Engineering from the Communities Unlimited Loan, Floyd Moss III seconded. All ayes, motion carried.

B. Discussion and possible consideration and appropriate action relating to approval to PO# 898904 in the amount of \$2,625.00 to Ward Engineering for OWRB/ARPA ARP-23-0101G Engineering from the ARPA NEU Acct#39104343 for sewer engineering services. Barry Armstrong made a motion to approve payment of PO# 898904 from the ARPA NEU Acct#39104343, Floyd Moss III seconded. All ayes, motion carried.

C. Discussion and possible consideration and appropriate action relating to bid 2/19/2024 from McNiel Electric Inc. for the electrical conduit and wire to the south well pump in an amount not to exceed \$5990.00. Barry Armstrong made a motion to approve the McNiel Electric Inc bid for conduit and wiring to the south well, Glen Walker seconded. All ayes, motion carried.

7. Adjournment: Barry Armstrong made a motion to adjourn, Glen Walker seconded. All ayes, motion to adjourn carried.



Liz Steketee, Town Clerk

Posted Thursday, March 21, 2024 before 4:00 p.m.