

Public Notice of the Regular Meeting of the Town of Welch Board of Trustees

Date/Time: **Monday, March 18, 2024, at 5:30 p.m.**

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the Town of Welch Board of Trustees, in accordance with and pursuant to applicable Board of Trustees’ Rules and Robert’s Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

AGENDA

1. Meeting Call to Order at:
2. Pledge of Allegiance:
3. Roll Call:
4. Administration of current Oath of Office for newly elected Town Trustee.
5. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the Feb. 12, 2024 Regular Meeting minutes and the Feb. 20, 2024 Special Meeting Minutes.
6. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from January and February 2024.
7. Old Business:
 - A. Update of City Dog Pound and Animal Control Report:
 - B. Discussion and possible consideration and appropriate action, relating to the Welch Civic Center rentals and income.
 - C. Discussion and possible consideration and appropriate action, related to the award of bid to the lowest responsible bidder for Trash Services for the Town of Welch and WPWA customers.
8. New Business:
 - A. Discussion and possible consideration and appropriate action relating to the appointment of Dylan Massey to the vacated position on the Town of Welch Board of

- Trustees, and if appointed, administering the Oath of Office and Loyalty Oath. (This position will continue until the 2025 General Municipal Election.)
- B. Discussion and possible consideration and appropriate action related to dissolving the Welch Cemetery Board.
 - C. Discussion and possible consideration and appropriate action relating to the hiring of Marla Reed for a payments/clerical job.
 - D. Discussion and possible consideration and appropriate action relating to the hiring of a surveyor to survey the Town's right of ways and easements for Utilities for the Welch Area Development Association's Welch Crossing Housing development.
 - E. Discussion and possible consideration and appropriate action relating to Ober & Littlefield, CPAs, PLLC presentation for the 2022-2023 Fiscal Year Audit Findings to the Board of Trustees.
 - F. Discussion and possible consideration and appropriate action relating to approving the quotes from 4 State Maintenance for new floor mats for the Civic Center in the amount of \$387.44.
 - G. Discussion and possible consideration and appropriate action relating to approving the quotes from 4 State Maintenance for new floor mats for the Town Hall in the amount of \$649.27.
 - H. Public Participation (Sign in required and limited to five minutes per citizen).
 - I. Adjournment:



Liz Stetee, Town Clerk

Posted Friday, March 15, 2024 before 4:00 p.m.

Public Notice of the Regular Meeting of the Welch Public Works Authority (WPWA)

Date/Time: **Monday, March 18, at 5:30 p.m.**, (immediately following the meeting of the Welch Town Board of Trustees meeting).

Location: **Welch Civic Center, 610 S. Curtis Street, Welch, OK.**

NOTICE TO THE PUBLIC: At this Regular Meeting of the WPWA Board of Trustees, in accordance with and pursuant to applicable Board of Trustees’ Rules and Robert’s Rules of Order, the Board of Trustees will consider, discuss, and may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this Agenda. For the purposes of this agenda, “appropriate action” includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.

AGENDA

1. Meeting Call to Order at:
2. Roll Call:
3. Discussion and possible consideration and appropriate action, relating to approval of the minutes from the February 12, 2024 Regular Meeting Minutes and the February 20, 2024 Special Meeting Minutes.
4. Discussion and possible consideration and appropriate action, relating to approval of the claims and financials from January and February 2024.
5. Old Business:
 - A. Water Superintendent Update:
 - B. Presentation and discussion of past due water bills and meter repairs.
 - C. Discussion and possible consideration and appropriate action, related to the award of bid to the lowest responsible bidder for Trash Services for the Town of Welch and WPWA customers.
6. New Business:
 - A. Discussion and possible consideration and appropriate action relating to approval to pay PO# 002212 in the amount of \$750.00 to Ward Engineering, PO# 002213 in the amount of \$2,400.00 to Ward Engineering and PO# 898925 in the amount of \$3,600.00 from Communities Unlimited Loan for engineering tasks completed set by the EPA for

Grant No. EPA-CEP-01-PKG00214 that were completed in November, December of 2023 and January 2024 for the Ion Plant Funding.

B. Discussion and possible consideration and appropriate action relating to approval to PO# 898904 in the amount of \$2,625.00 to Ward Engineering for OWRB/ARPA ARP-23-0101G Engineering from the ARPA NEU Acct#39104343 for sewer engineering services.

C. Discussion and possible consideration and appropriate action relating to bid 2/19/2024 from McNiel Electric Inc. for the electrical conduit and wire to the south well pump in an amount not to exceed \$5990.00.

7. Adjournment:

A handwritten signature in cursive script, appearing to read "Liz Steketee", is written over a horizontal line.

Liz Steketee, Town Clerk

Posted Friday, March 15, 2024 before 4:00 p.m.